

APPROVED

**New Durham Board of Selectmen
Public Meeting Minutes
Town Hall
Thursday, October 31, 2013**

Present: Terry Jarvis, Jeffrey Kratovil, David Swenson

Also Present: Jeremy Bourgeois-Town Administrator

Chair Jarvis called the meeting to order at 8:40 A.M.

Selectman Kratovil brought up subjects to discuss at the November 4, 2013 Board of Selectmen's meeting. He asked to have the employee's name listed in the September 23, 2013 nonpublic minutes. Chair Jarvis stated that she doesn't think the Board can and that it should remain as is. Selectman Kratovil suggested sealing the minutes if needed. He also stated that he would like to see the Equipment Mechanic's job description updated to include the software system and inventory. Selectman Kratovil inquired about the assessing software and RFP. The Board of Selectmen stated that Selectman Swenson will be meeting with the Financial Officer and Tax Collector shortly and that an update should be available at Monday's meeting.

The Board of Selectmen reviewed health insurance quotes from HealthTrust and SchoolCare and discussed the benefit differences between the plans. The members agreed that the SchoolCare HMO Open Access plan was similar to the current HealthTrust HMO and at a reduced cost. Selectman Swenson stated that he supports a switch to SchoolCare's HMO open access because there is a positive financial impact for the employee and/or their families, there is minimal if not zero impact to healthcare providers of the insured, no change in the percentage of contribution by the employee, and there is significant cost savings for the Town. Chair Jarvis and Selectman Kratovil agreed with his analysis. Town Administrator Bourgeois stated that he asked employees to see if their providers were covered in the Cigna network and the responses he received confirmed that. He also asked employees that were insured with SchoolCare in previous years about their experiences and their feedback was positive.

Selectman Swenson made a motion to switch the Town's health insurance to SchoolCare for 2014. Chair Jarvis seconded the motion.

Selectman Swenson made a motion to amend the previous motion to include "HMO Open Access" after SchoolCare. Chair Jarvis seconded the motion. The amendment passed unanimously.

Chair Jarvis made a motion to approve the amended motion. Selectman Swenson seconded the motion. The amended motion passed unanimously.

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Chair Jarvis announced the schedule of the November 4, 2013 Board of Selectmen budget meeting.

Selectman Kratovil asked about the amount of overtime used in the Police Department. The Town Administrator will get a breakdown for the Board of Selectmen.

Chair Jarvis made a motion to adjourn. Selectman Swenson seconded the motion. The motion passed unanimously.

Meeting adjourned at 9:17 A.M.

Respectfully submitted,
Jeremy Bourgeois, Town Administrator